# OBCC Board Meeting Minutes

## May 8, 2018 7:00pm

### Attendees:

Kim Gretton

Tracy Hinton

Rebecca Lawrence

Cynthia Palmer

Werner Reitboeck

### Agenda:

* Approval of the minutes from last board meeting
* Review TO DOs from last meeting
* Treasurer report and membership
* Funding for events
* Other

### Minutes Approval

* Review March 28, 2018 minutes. Tracy approved, Kim second
* TO DO- Rebecca to Post on website

### Committees:

* **Newsletter**
	+ - TO DO –
			* Cynthia to send out reminder email regarding the newsletter deadline
			* Cynthia will arrange a conference call with Kris & Michelle
			* Tracy will ask/interview Kevan for a report on Bluegrass
			* Tracy to write article on Florida trialing
			* Tracy will work on the article for the Most Promising Handler article, board agreed on verbiage in March
			* Werner to possibly write an article on the Western Finals
* **Fundraising**
	+ Pamela Hall & Janet Fahey
	+ **TO DO –**
		- Agreed on the vector file
		- Questions re: font. Rebecca to obtain the font style & to provide to Tracy to forward to Pamela (Bookman Old Style)
		- Black & White was preferred over colour by most of the Board
		- Pamela has asked Tracy for guidance/ideas regarding fundraising goals for the club
		- Goals are to support the club & the overall Board goals for this year
* **Learning & Outreach**
	+ Tracy & Sheri are planning on hosting some fun trials for all levels through out the summer
	+ 2 events each at the following locations
		- Tracy Hinton’s
		- Kim & Kevan Gretton’s
		- Sheri Purcell & Hugh Grant’s
	+ Tracy has an idea for set-up but it has not been finalized
	+ Helen Dunning & Sheri have asked if they could use the same format, but Tracy will not be running their events
	+ Helen & Sheri like the idea of continuity for the even
	+ Once lambing is over, Cynthia & John Palmer will see if they can host/run an event during the weekday
	+ Tracy suggested an event towards the end of June, Cynthia to work on it
	+ 1st trials are not until the weekend after the July long weekend
* **Membership**
	+ **TO DO:** Rebecca to change the password for the website, and to send it to all the members & include it in the next newsletter.
	+ Kim sent out the Treasurer Report last week
	+ She has also sent a list of “un-paids” & a list of people who wish to be deleted from the membership list
	+ 82% of the budget is done
	+ To make up the shortage, If the people who were members last year, and have not yet signed up, and make the commitment for this year, the Club will make budget
	+ **TO DO:** Cynthia notes that it would be good to find out why people are not renewing their membership. She is going to review the list & see if she can send a note out to find out why they have declined to continue their membership
	+ Tracy points out that we can remind the handlers at Handy Dog in July that their points will not be valid if they have not registered with the Club. Kim to bring a list so the Board can follow up if need be
	+ **TO DO:** John Milloy is in possession of the Club merchandise. Cynthia will work on either obtaining it or arranging to have it delivered to Pamela
	+ **TO DO:** Cynthia to ask Viki if the Club can sell merchandise at the Holstein trial
* **Trials Committee**

**Funds Request for OBCC trials:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Host** | **What** | **Audience** | **Type** | **# of Days** | **Notes** | **Amount Requested** |
| 15-Sep-18 | Andrea de Kenedy | Cloudberry Novice SDT  | NN/PN/R/N | Trial | 1 | I am requesting sanctioning and funds to cover transport and a portable toilet. You can determine the amount when balancing all requests |  |
| 8-Jul-18 | Victoria Lamont | Handy Dog SDT | NN/PN/R  | Trial | 1 | A one-day novice trial sanctioned by OBCC and NEBCA. Meets OBCC objectives by providing members with venue for gaining trial experience at the novice levels. Also has potential to bring in new members. Last year’s trial was attended by approximately 15-20 OBCC members and I expect a similar attendance this year. $200 towards toilet, $50 towards judge |  $ 250.00  |
| 25-Aug-18 | Teresa Castonguay | Good Companions SDT | NN/PN | Trial | 1 | I am requesting sanctioning and funds to cover transport and a portable toilet. You can determine the amount when balancing all requests. |  |
| 1-Sep-18 | Kevan & Kim Gretton | Shepherds Crook Labour Day SDT | Open | Trial | 3 | I am writing on behalf of Kevan and Kim and the the Shepherds Crook Labour Day SDT.  We would like to request funding to assist with the expenses of this trial.  The expenses are a bit more than normal given our format of Open 2 in that we are offering a longer course for the double gather thereby not being about to run as many dogs in a day and therefore also not generating as much income.  We were hoping for some money to support that. $200 to go towards Porta Potty would be much appreciated.   |  $ 200.00  |
| 12-Jul-18 | Tracy Hinton | Applewood Ridge Farm Scott Glen Clinic | Lessons- All, Clinic -Advanced  | Learning | 4 | This event will be offered first to OBCC membersIt is focusing on advanced open handler skills that are not readily available. Lessons will also be available to any OBCC memberIf OBCC members do not fill all spots, then it will be opened up to others.The cost of this clinic and lessons is high. I will not be making a profit. If $200 could be contributed I will put that towards the cost of a Porta-potty and basic supplies of water and coffee/tea. |  $ 200.00  |
| *October, 2018* | *Amanda Milliken* | *Butternut SDT* | *Open* | *Trial* | *2* | *Not sure if the trial will be held this year however it can have funding challenges. If the trial does go ahead, funds will be put towards handlers dinner* |  *$ 200.00*  |
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|  |  | I believe the club Proposed Budget is: |  |  |  |  |  |
|  |  | Promotion of Club Goals |  $ 700.00  |  |  |  |  |
|  |  | Event Support |  $ 800.00  |  |  |  |  |

* + Butternut SDT is not yet confirmed, but it was submitted in case the funds are needed latter on
	+ $1,500 in Club funds to support these events
	+ The Trial Committee reviewed all the Club guidelines and feels that all requests meet said guidelines
	+ The Club also supports the CBCA & Kingston SDT with items for the handler bags, funds usually come from this as well. We do have the lanyards already prepared that were not used last year.
	+ Kingston SDT is the OBCC’s largest fundraising location
	+ Tracy has also received a formal request from the USCHA to support the streaming of the Nationals
	+ The Trial Committee tried to decide if they should weigh the factors of number of days or clinic versus trial to make a funding recommendation
		- The Committee was not able to agree on what should be done
		- If they are asked for $200, does the Committee recommend dividing the $800/evenly per event
		- The Committee considered is a 1 day even the same weight as a 2 or 3 day event? Does this request deserve more or less?
		- The Trial Committee asks that the Board review the guidelines to make them much clearer for future decision making i.e. either $X/day or $X/day plus $Y for first time, etc
		- Werner noted that there used to be a rule of a maximum of $200/day
		- **TO DO:** The Board to review & update the funding guidelines before next year
	+ Werner recommends cutting the $250 down to bring in line with the other requests
	+ Tracy reviewed last year’s funding, the Club provided $200
	+ The Board does not feel we can pay more to one event that is the same level trial as two others
	+ Werner noted that though the Club has a limited budget and cannot support all the requests at the level they’ve requested
	+ Tracy noted for the Labour Day Trial, the entry fees will be higher than the other trials (last year $50CDN Open 1, and $55CDN Open 2. They are bringing in Paul Tucker to be the judge, so will have to spend a little more this year due to US funds.
	+ Tracy does not feel it is fair to the other trials if Shepherds Crook receives more. She notes that it is a payback trial
	+ Balance of Board is not in agreement with Tracy, Werner commented that the Club should be doing $300 for the Shepherds Crook SDT as helps the Club to support more Open trials. Novice fees typically cover the costs of a trial
	+ Board of Directors agreed to $200 for all trials & $300 to Shepherds Crook (Tracy abstained from voting on the latter, she notes that the SDT is very grateful for the funds)
	+ **TO DO:** Tracy to put final report together & will submit it to Kim, the latter will cut & distribute the cheques
	+ **TO DO:** Tracy will follow up with the Trials Committee with the Board of Directors final decision & will email all requestees the results
* **USBCHA Webcast request**
	+ Would have to come out of Promotion of Club Goals
	+ The CBCA does support it with a monetary donation
	+ OBCC does provide money to the CBCA when Championships are in the West
	+ Cynthia suggest$100 to the webcast should keep us within the budget.
	+ Werner in disagreement, proposes $75.00
	+ Tabled until June for the Board to think about
	+ **TO DO**: Board needs to decide if the Club will donate funds. Board to ask members their opinions on this matter. Pros/Cons
* Treasurer’s Report
	+ Bank balance still the same
	+ **TO DO:** Cynthia to look at the ribbon inventory, not sure what we have on hand

### Next meeting:

* Next meeting will be Tuesday June 19 @ 7:00pm.
	+ **TO DO** – Tracy to send the meeting

Tracy moved to adjourn. Meeting adjourned at 8:16pm.