# OBCC Board Meeting Minutes

## June 19, 2018 7:00pm

### Attendees:

Kim Gretton

Tracy Hinton

Rebecca Lawrence

Cynthia Palmer

(absent: Werner Reitboeck)

### Agenda:

* Approval of the minutes from last board meeting
* Review TO DOs from last meeting
* Treasurer report and membership
* USBCHA Funding
* Merchandise
* Other

### Minutes Approval

* Review May 8, 2018 minutes. Kim approved, Rebecca seconded
* **TO DO**- Rebecca to Post on website

### Committees:

* **Newsletter**
	+ Cynthia has been in email contact with Kris & Michelle
	+ Kim sent the updated membership list to Michelle
	+ Werner’s possible article on the Western Finals is still pending
	+ Tracy has submitted the Most Promising Novice Award article to the Newsletter committee
	+ **TO DO**: Cynthia to set up a phone conference with Kris & Michelle closer to the deadline date
	+ **TO DO**: Tracy to write her Florida trialing article
	+ **TO DO**: Cynthia to write her article
	+ **TO DO**: Cynthia has a couple of new membership forms & payment to send to Kim
* **Fundraising**
	+ Pamela Hall & Janet Fahey
	+ **TO DO:** Tracy to send an email to Pamela regarding the font style used by the Club: Bookman Old Style
	+ **TO DO:** Cynthia to email Pamela & John regarding the merchandise that is in the latter’s possession. As both will be at Tracy’s fun event on June 21st, she will ask if he can bring the merchandise to transfer to Pamela.
	+ **TO DO:** Remove the lanyards from the merchandise to be sent to Amanda Milliken before the Kingston SDT
	+ **TO DO:** Cynthia to ask Viki if the Club can sell merchandise at the Holstein trial
	+ **TO DO:** Synthia to ask Pamela what the Club requires in the way of merchandise inventory especially as Kingston SDT is approaching
* **Learning & Outreach**
	+ The planned events are in place, first even took place on Tracy’s farm on June 5. Next event to take place at Tracy’s farm on June 21st
* **Membership**
	+ **TO DO:** Rebecca to change the password for the website, and to send it to all the members & include it in the next newsletter. Will be done with the next newsletter distribution
	+ Kim sent out the Treasurer Report June 19, included below
	+ **TO DO:** Cynthia notes that it would be good to find out why people are not renewing their membership. She is going to review the list & see if she can send a note out to find out why they have declined to continue their membership. Tracy will also follow up at Handy Dog Trial. Will note that if they wish to compete for year end awards, membership is required
	+ Tracy points out that we can remind the handlers at Handy Dog in July that their points will not be valid if they have not registered with the Club. Kim to bring a list so the Board can follow up if need be
* **Trials Committee**
	+ Tracy did the report & sent it to the Trails Committee with the Board of Directions funding decisions from the last meeting
	+ Ribbon inventory on hand:
		- 19 1st place
		- 9 2nd place
		- 31 3rd place
	+ More ribbons have been ordered by Cynthia & delivery is expected to arrive at Tracy’s be the end of next week
	+ Have enough ribbons on hand for Handy Dog
	+ **TO DO**: Trial Committee has requested that the Board of Directors clarify the Funding Guidelines
* **Treasurer’s Report as of March 20/2018**

**Opening bank balance Jan. 1/18 $2,249.89**

**REVENUE 2018 PROPOSED BUDGET ACTUALS %**

Membership $2,000.00 $1656.57 82.8

Donations & Clinic Fees $ 500.00 0

Merchandise Sales $1,900.00 0

Raffle & Silent Auction Sales $ 700.00 0

Total Revenue $5,100.00 $1656.57 32

EXPENSES

Bank Charges $ 30.00 $17.00

Insurance /Legal $ 400.00 $492.70

Merchandise Costs $ 800.00 0

Newsletter Printing $1,000.00 $203.40

Office & Newsletter Supplies $ 10.00 0

Postage $ 300.00 $110.93

Promotion of Club Goals $ 700.00 $300.00

Raffle Licenses & prize Expense/ribbons $ 200.00 0

Event Support $ 800.00 $800.00

Website Charges $ 30.00 0

Year End Awards $ 500.00 0

Total Expenses $4,770.00 $ 1924.03 38

* Bank balance as of June 19/18 $2182.43 \* One member’s cheque is outstanding #138 $200 so real balance will be $1982.43

### Other Items:

* **USBCHA Webcast request**
	+ Board of Directors has agreed to support the webcast with a donation of $100
	+ **TO DO**: Tracy to send Kim the information regarding where payment should be sent
* **USBCHA District Gift Basket Raffle**
	+ Amanda had posted to the Club’s Facebook page seeking donations for a basket to be put together to bring to the Finals
	+ The OBCC will donate an OBCC ball cap & OBCC lip balm holder
	+ **TO DO:** Cynthia will email members mid-July regarding bringing any items to the Kingston SDT. Must make sure that said items can be brought over the border
* **Kingston SDT Trial**
	+ The Club does not typically provide a float
	+ **TO DO:** Send lanyards to Amanda
	+ **TO DO:** Confirm that Pamela is in receipt of the merchandise
* **Most Promising Novice Handler Award**
	+ Ideas for prizes**:** The previous one was a whistle, engraved with the Most Promising Novice Handler along with OBCC & our dog logo. Board in is agreement to re-order it
	+ **TO DO:** Order prize before September
* **Nomination Committee**
	+ **TO DO:** Ask previous committee if they would like to again seek nominees for Board positions (Andrea de Kennedy & Rebecca Lawrence

### Next meeting:

* Next meeting will be Tuesday September 18 @ 7:00pm.
	+ Tracy will be cancelling Uber Conference, meetings to move to Skype
	+ **TO DO**: Board Members to obtain a Skype account

Tracy moved to adjourn. Meeting adjourned at 7:43pm.